



Sri Lanka Tourism Promotion Bureau

REQUEST FOR QUOTATIONS (RFQ) - SERVICES

NATIONAL SHOPPING (NS)

Hiring of Production Agency to Develop Content for Short Term Advertising Campaigns

RFQ Reference No: SLTPB/PROC/2026/S/47

1. The Chairman, **Department Procurement Committee** on behalf of the **Sri Lanka Tourism Promotion Bureau** now invites sealed Bids from eligible and qualified Service Providers to **supply above services**.
2. Procurement will be conducted through National Shopping (NS) method.
3. Interested eligible Bidders may obtain further information from **Procurement Division, Sri Lanka Tourism Promotion Bureau, No. 35, Lake House Building, D.R. Wijewardhane Mawatha, Colombo 10, T.P.: +94 11 2 900 900, , E-mail : md@srilanka.travel** and copy to procurement@srilanka.travel, surangaw@srilanka.travel and inspect the bidding documents free of charge **from 17th April 2026 to 13th May 2026** during normal working days **from 9.00 am to 3.00 pm.** or draft bidding document can be referred by accessing to <https://www.srilanka.travel/tender-documents>
4. The bidding document in English language may be purchased by interested Bidders upon the submission of a written application to the address below and upon payment of a non-refundable fee of LKR 17,500.00, as a direct deposit (Cash/ Direct Transfer) to the following bank account during the period from **17th April 2026 to 13th May 2026, between 9.00 am to 3.00 pm** on any working day.
Account Name: Sri Lanka Tourism Promotion Bureau
Account No: 7119985
Bank Branch: BOC Corporate
5. All Bids must be accompanied by a **Bid-Security Declaration** as per the format given in the RFQ document.
6. Bids must be delivered in duplicates (Original & Copy) to the address below on or before **02.00 pm 14th May 2026**. Late Bids will be rejected.
Electronic Bidding will not be permitted. Bids will be publicly opened soon after closing in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below.
7. Pre-Bid Meeting will be arranged **on 24th April 2026 at 10.30am**, at the Conference Room at the address below.

8. The Purchaser will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids including any other costs and expenses related the above referred service.
9. The Department Procurement Committee (DPC) reserves the full right to either accept or reject any/all bids received and the decision of the DPC in this regard shall be the final.

**Chairman,
Department Procurement Committee
Sri Lanka Tourism Promotion Bureau,
No. 35, Lake House Building,
D.R. Wijewardhane Mawatha,
Colombo 10.**

T.P.: +94 11 2 900 900

17th April 2026